**WARNDON PARISH COUNCIL**
**NEIGHBOURHOOD PLAN STEERING COMMITTEE**

Minutes of meeting held Tuesday 22nd Jan 2019 at Lyppard Hub, commencing at 19:30

Present: Andy Taylor (PC), Richard Fowler, Caroline Ansell, Mick Wright , Roger Harris (PC), Dawn Merriman (PC), Katie Parsons,

Apologies: Mike O'Sullivan, Paul Snookes, Andy Roberts (County Councillor)

Declarations of interest: None

| Item | Minute Recorded | Action by |
|---|---|---|
| 1 | **Minutes of the meeting held on Tuesday 8th Jan 2019.**<br>Woodgreen Church not Lyppard Hub<br>Para 4 change "we" to "were"<br>Once changes made Minutes confirmed as an accurate record of our meeting | |
| 2. | **Outstanding Matters**<br>Wok n Roll Voucher has expired before it can be presented. Asking for another<br><br>3 meetings this year will not be at the Hub, alternative venue to be found | All |

| Item | Minute Recorded | Action by |
|---|---|---|
| 3 | **Matters Arising**<br><br>Warndon 6 update, several changes have been submitted to the Planning dept. one of which is an increase to the parking provision. The figures still fall short of the County travel plans. A statement is being prepared ready for submission to the Planning Dept.<br><br>AT showed a slide summary indicating the fantastic level of response to the Q. It shows that it reached all sectors of the society giving us a better understanding of the wider community. The results gave clear areas to focus upon and areas to revisit.<br><br>It was discussed how best to get this information to the wider audience, Paper, Social Media, web site etc. the information needs to be in an agreed format before we can go public KP to have a look through. Maybe we produce a long and short version to get the message out "didn't we do well"<br><br>Use the results from 13-15 to revisit vision and objectives (not an immediate need)<br><br>It shows the natural environment is very important and extremely well used inc. the POS and Significant Gap.<br><br>Much more work is needed to look at the green network to create the matrices. Becky to help train the group so all areas are judged equally with the same parameters. Possibly go to the PC for funding this financial year? Once this work is complete they can be written up to help produce the policies. As we had such a good response the writing of these policies should be fairly straight forward! Discussions to be held re how best to sort out the teams and workload<br>Keep the housing numbers as per the policy, however the SWDP is evolving so we may have to take on more, if so can we use the Q to help plan what we get?<br><br>Local green space assessment CA to lead as has time to help<br><br>The built environment is important, as in the facilities provided to the community. Potential to do an audit of the existing facilities together with a schedule of "like to haves" that came out of the Q. but would the results be beneficial? Do the City already have some of this information? Look into this further before committing resources.<br><br>AT to send out the information to all<br><br>EMPLOYMENT<br>No mandate to allocate further land for employment, explore the policy to focus into the appropriate locations. So if any new areas are proposed there is a policy the help direct it | AT/DM<br><br>AT |

| Item | Minute Recorded | Action by |
|---|---|---|
| 4 | **Vision and Objective**<br><br>Generally well supported so leave as it stands following the Q results. This will also align with the policies when written.<br><br>Also RF thanked KP for her input in tonight's discussion and keeping all on track | AT/RH |
| 5 | **AOB**<br><br>Business Q still in the background. No data as yet. Aim is to keep it short and see if we can find one that has been done before elsewhere, to help us create the right format<br><br>AT to tidy up the time line on the web page<br><br>The Green space is a huge piece of work so need to get started asap. AT to speak with Becky re availability re training<br><br>DM to put a piece in the parish newsletter re sending Photos of the Parish | |
| 6 | **AOB**<br><br>Website now up to date<br><br>Three dates in 2019 another venue will need to be found due to double booking | |
| | **Date and time of next meeting**<br>12th February 7:30 Woodgreen church | |
| | | |
| | | |

| Item | Minute Recorded | Action by |
|---|---|---|
| | | |
| | | |

*(WCC) Worcester City Council (WPNP) – Warndon Parish Neighbourhood Plan
(WPC) – Warndon Parish Council (NPSC) Neighbourhood Plan Steering Committee