**WARNDON PARISH COUNCIL**
**NEIGHBOURHOOD PLAN STEERING COMMITTEE**

Minutes of meeting held Tuesday 26th November 2019 at
Woodgreen Evangelical Church commencing at 19:30 hours

Present: Andy Taylor (PC), Dawn Merriman (PC), Richard Fowler, Roger Harris, Becky Burridge (BPA), Mike O'Sullivan

Apologies: Paul Snookes, Mick Wright, Katie Parsons, Caroline Ansell, Andy Roberts (County Councillor)

| Item | Minute Recorded | Action by |
|---|---|---|
| 1 | **Apologies and declarations of interest**.<br>Apologies as above and no declarations of interest. | |
| 2 | **Minutes of the meeting held on Tuesday 22nd October 2019.**<br>Minutes confirmed as an accurate record of our meeting. | |
| 3 | **Matters outstanding**<br>None | |
| 4 | BB (BPA) continued going through the WPNP draft document, covering Active Green Routes (Foot/Cycle paths) - map showing routes – to go through as a group and see where it can be added in to the WPNP document.<br>BB to check Biodiversity Policy.<br>Local Gap - Working group to do site assessment of Nunnery Park to confirm location of bridleway/ ponds etc supply info to BB.<br>With the 'Significant Gap' removed from the SWDPR it was suggested the 'gap' be referred to in the local policy as 'Warndon Local Gap'.<br><br>Working group to assess areas within the Local Gap - Warndon Court (Conservation Area), Churchyard – St Nicholas Church, Old Parsonage.<br><br>Local Greenspace policy - SWDP38 showing but not carried through!<br>WPNP Time scale plan to be provided to incoming member of staff (WCC) as part of handover, due to staff changes at end of 2019.<br><br>Consider if we need any additional policies - BB to discuss with WCC.<br>Evidence from the BQ will feed into Housing/Employment Policy.<br>Look at Retail Policies, Heritage Value.<br><br>*Reminde*r to write to all landowners – advising them of the designated Green Space areas. Draft letter | BB<br><br>AT/RF<br><br>AT/RF<br><br>BB<br><br>BB<br><br>AT/RF |

| Item | Minute Recorded | Action by |
|---|---|---|
| **5** | **Business Questionnaire**<br>DM to create spreadsheet to capture Questionnaire data instead of using Survey Monkey. | DM |
| **6** | **Local Green Space policy**<br>Mapping - All maps to be checked, as Nightingale Ave green space not included.<br>Photos of each site – to be completed.<br>Progress being made on digitising of TPO's | MOS / AT |
| **7.** | **Feedback from Parish Council**<br>Unanimous agreement for BPA to undertake the formal response to the SWDPR on behalf of WPC**.** Suggested infrastructure to be included**.** | BB |
| **8** | There being no further business the meeting closed at 21.50 hours<br><br>**Date and time of next meetings**<br>Tuesday 17th December Evangelical Church @ 19.30 hours. | |

(WCC) Worcester City Council (WPNP) – Warndon Parish Neighbourhood Plan
(WPC) – Warndon Parish Council (NPSC) Neighbourhood Plan Steering Committee
(GS) Greenspace (GN) Green network. BPA (Brodie Planning Associates)
(Q) - Questionnaire (BQ) Business Questionnaire