WARNDON PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING COMMITTEE

Minutes of meeting held Tuesday 29th April 2019 at Woodgreen Church, commencing at 19:30

Present: Andy Taylor (PC), Richard Fowler, Mick Wright , Roger Harris (PC), Mike O'Sullivan, Dawn Merriman (PC)

Apologies: Paul Snookes, Andy Roberts (County Councillor), Caroline Ansell, Katie Parsons

Declarations of interest: None

Item	Minute Recorded	Action by
1	**Minutes of the meetings held on Tuesday 19th March** Minutes confirmed as an accurate record of our meetings	
2.	**Outstanding Matters** Create a log of workshop dates attended by Becky and NP members showing work done and actions taken to distinguish from formal monthly meetings.	AT
3	**Matters Arising** Feedback from GS (green space) group several other areas have been picked up as a result of the Q. Some were outside the parish but several smaller spaces have been identified within the parish. CA taking lead on visiting places to add to the list and information to be returned to Becky. AT also found more from a google search and issued a list of them which could potentially be added to the list, such as Tesco pond, Topham pond, Nightingale Av et al. Some of these could have Local Green space designation, some are simply gaps between housing stock. A correct policy needs implementing to identify those that can be protected. Link in the old hedgerow network as the original plans for the parish were designed around them so need to be protected as well. Present findings to Becky to get her thoughts. We need to audit fully what we have to date, then add in the extra sites and designate appropriately.	AT CA AT
4	**Mapping / Photos** Large scale plan required with GN layer on it showing key areas with potential for showing the "add-ons". Free version of "scribble maps" available or better version at £100 per year?	

	Google maps function to be used in the short term so we have a picture of the area attached to the report to show the extent of each parcel. Potential to chat to the person at the City who looks after the maps to see if we can combine some of the layers. MO'S has a list of all TPO's but only with co-ordinates so quite confusing trying to identify actual trees.	AT
5	**Moving forward** We are not able to finalise position until we can use Brodies officially to carry out the work we have previously discussed. The middle of May is the earliest AT can take on board all comments via group. We need to take stock post May elections as the dynamics of the PC going forward may change. At our May meeting we need to consider any arising implications for the future direction of the NP. Grant update complicated due to changes at the PC as signatories going forward are changing. Earliest application under new PC would be June, with cash available July. AT to discuss a way forward. AT to check records of payments to Brodies to make sure what has been spent and on what, as we cannot further employ Brodies until we have a clear direction. An open discussion took place re the developing Business Q and comments to fine tune it were taken on board. DM to undertake the changes and AT/RF to check before release to the wider group.	AT AT DM/AT/RF
6	**AOB** Original winner of the Q Chinese food voucher has not returned calls. RH to try again and if no response we will draw another name. The winner of the Tesco Voucher has gratefully accepted their prize.	RH
	Date and time of next meeting 21st May 2019 7:30 Woodgreen Church	

*(WCC) Worcester City Council (WPNP) – Warndon Parish Neighbourhood Plan(WPC) Warndon Parish Council (NPSC) Neighbourhood Plan Steering Committee