WARNDON PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING COMMITTEE

Minutes of meeting held Tuesday 8th Jan 2019 at Lyppard Hub, commencing at 19:30

Present: Andy Taylor (PC), Richard Fowler, Caroline Ansell, Mick Wright , Mike O'Sullivan Roger Harris (PC), Becky "Brodies", Paul Snookes, Dawn Merriman (PC), Andy Roberts (County Councillor)

Apologies: Katie Parsons,

Declarations of interest: None

Item	Minute Recorded	Action by
1	**Minutes of the meeting held on Tuesday 25rd Nov 2018.** Minutes confirmed as an accurate record of our meeting	
2.	**Outstanding Matters** None that are not included in the following meeting	All
3	**Report on the Questionnaire** Maps of the Parish were shown to all members indicating all postcodes where Questionnaires have been returned and the numbers per post code Becky was asked to go through her power point presentation based upon the findings of the Q. The evening was taken up by the presentation a copy of which will be made available to the NPSC shortly. The Presentation was very clear and informative setting out the results in easy to read formats	AT/DM RF
4	**Analysis /What happens next** The information being gathered will allow the NPSC to strengthen certain policies in line with the reason for the Q. Some of the questions asked may need further work as the answers we deemed not strong enough to influence	AT/RH

Item	Minute Recorded	Action by
5	**Business Questionnaire** Focus over the coming weeks for the team	AT
6	**AOB** Quiz Draw, Becky was asked to draw the two prizes the winning numbers were 1st - 14, 2nd – 329 Website now up to date Three dates in 2019 another venue will need to be found due to double booking	
	Date and time of next meeting 22nd Jan 2019	

*(WCC) Worcester City Council (WPNP) – Warndon Parish Neighbourhood Plan
(WPC) – Warndon Parish Council (NPSC) Neighbourhood Plan Steering Committee