WARNDON PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of meeting held Tuesday 28th November, 2017 at Lyppard Hub, commencing at 19:30

Present: Richard Fowler, Andy Taylor (PC), Caroline Ansell, Katie Parsons, Dawn Merriman (PC), Jan Bayford, Andy Roberts (Cllr), Ray Morris (Chairman of PC)

Apologies: Roger Harris (PC), Andy Jones

Declarations of interest: None

Item	Minute Recorded	Action by
1	A warm welcome was extended to Mick Wright, local resident of many years. He worked for the developers on the original project and would like to help with the NP. He has seen the Warndon project grow to completion and has many documents and memories which he is happy to share which will be greatly appreciated by us. The individual group members then introduced themselves to Mick	
2	**Minutes of the meeting held on Tuesday 24th October, 2017** Minutes confirmed as an accurate record of our meeting	
3	**Matters outstanding** - Limiting Slack audience - O/stdg - Section 52 scanning - Completed - Photograph library - Ongoing - Resident's questionnaire/Scoping of NP - First meeting 6/12/17 - G'vt NP grant received - Arrange to meet with Mr Dobbs (Consultant) to agree terms - Conservation Area Plan appraisal (extension to existing area) - waiting for City Council's confirmation - Website update - carried forward	AJ All RF/DM/KP AT/RF/JB AJ
4	**Review of progress since last meeting** RM and AT updated the group on the recent Warndon 6 planning application decision, followed by a lengthy discussion. Whilst generally disappointing, there are some points that we can learn from the experience and take forward into the NP.	
5	**AOB** AT to formally request at the next PC meeting that Mick Wright becomes a member of the NP group. AT and MW will meet to discuss documents which can be scanned in to the shared drive Access to Slack and g.drive to be made available to the Clerk to the Parish Council. AT and AJ to liaise and arrange For information, the pre-submission consultation on the proposed Worcester City Football Club site: • Warndon Hub 13/12/17 • Lyppard Hub 20/12/17 between 3 and 9pm	AT/MW AT/AJ
6	**Date and time of next meeting** Tuesday 19th December, 2017, Lyppard Hub at 19.30	
7	**There being no further business the meeting closed at 21.04**	