WARNDON PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING COMMITTEE

Minutes of meeting held on Tuesday 23rd June 2020 (virtual meeting using Zoom) commenced at 7.43 p.m.

Present: Andrew Cross (PC), Dawn Merriman (PC), Katie Parsons, Andy Roberts (County Councillor), Andy Taylor (PC), Mick Wright

Apologies: Caroline Ansell, Roger Harris, Mike O'Sullivan, Paul Snookes

In attendance: Becky Burridge - Brodie Planning Associates, Susan Howell (note-taker)

Meeting Topic: Environmental Issues

Item	Minute recorded	Action by
1	Apologies of absence noted and recorded. Declarations of interest: None	
2	Minutes of the meeting on 26th May 2020 were carried forward, to be reviewed at the next meeting.	
3	**Matters outstanding** • Upload February minutes to WPNP website (minutes currently unavailable due to covid-19 lockdown). • Review Plan and highlight any errors, omissions, and inconsistencies on a shared document (pending shared drive) • Consider responsibility for WPNP website management and whether this can be subsumed in WPC website. • Employment Paper, First policy, Retention of Existing (and allocated) employment sites - review d) and e) wording with BPA. • Paragraph 1.42: Need to include St Richard's Hospice in the Figure and Appendices as part of the grounds are included in Warndon Parish and any future building developments could grow into the parish. • Paragraph 1.42: update map • Paragraph 1.42 Community Facilities Policy needs wholescale review, as too vague and open to interpretation. KP to agree technical aspects with BPA.	MW ALL AT/WPC KP AT KP/BPA

4	**Review of Environmental Issues** AT confirmed that he had updated BB on progress since they last met. BB shared a document - Landscape and the Natural Environment. The following actions / changes were agreed: • BB's suggested wording regarding anecdotal evidence about the importance of green space to residents during covid 19 was agreed. • Policy Landscape Character – To be supported new development 'must', instead of 'should' • Policy Biodiversity – All proposals for new development 'must' protect, instead of 'should' • Policy Biodiversity - AT to source map of the ecological green network for Appendix • Policy Biodiversity - add additional wording on lighting for bats, based on the Industry of Lighting Professionals guidance (AC to share) and Chartered Institute standards. • Policy Biodiversity – Agreed not to add a list of species • Policy Trees and Hedgerows – add tree species examples only, suggested wording - 'native and locally occurring trees, examples including, but not limited to ……(list of trees). • Policy Trees and Hedgerows - BB and AT to find further evidence to support a reasonable minimum tree planting policy, possibly looking at Bluebell Farm. • Policy Trees and Hedgerows – strengthen section a-b) in relation to additional tree planting – Encourage development design around existing trees / all attempts must be made to keep trees, but if unavoidable they must be replaced. • Warndon Local Gap - How can we protect the parcel of land at Nunnery Way / Newtown Road? AT will find out who owns this, seeking specialist advice if necessary. AT, BB and working group to discuss green space and propose solution for future consideration. • Gaps policy – BB will check if (Corin) Worcester City Council managed to keep the significant gap in the SWDP or whether the Neighbourhood Plan is the best mechanism. • Landscape Policy – CA, RH and AT are meeting to discuss and carry out assessments on important views. • AT and AR to agree commentary on Bearcroft Rockery – background, importance to local community and part of green network. Consider whether garden area Woodgreen Drive/Snowberry Avenue should be designated as green space.	AT AC BB/AT AT/BB BB CA/RH/ AT AT/AR

5	**Other business** **Review of Green Space Background Paper – minutes 28th April 2020** • AT and DM to review social media posts to determine what impact Covid-19 may have had on residents' perception and use of green space, and share with BB. • 2.19 – BB will clarify the report is based on actual results, although out of date BB will research whether further information should be included in the NP to prevent future nesting sites of seagulls on business parks.	
6	**Date and time of next meetings** ***July meeting - date and venue to be agreed.*** (Subsequently agreed to be held on 4th August.) There being no further business, the meeting closed at 9.38 p.m.	

(WCC) Worcester City Council (WPNP) – Warndon Parish Neighbourhood Plan
(WPC) – Warndon Parish Council (NPSC) Neighbourhood Plan Steering Committee
(GS) Greenspace (GN) Green network. BPA (Brodie Planning Associates)
(Q) - Questionnaire (BQ) Business Questionnaire