WARNDON PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING COMMITTEE

Minutes of meeting held on Tuesday 23rd November 2021
(virtual meeting using Teams)
commenced at 7.37 p.m.

Present: Caroline Ansell *(Chair*), Dawn Merriman *(PC*) Andy Taylor (*PC*) , Andy Roberts (*County Councillor)* Andrew Cross (PC) Roger Harris, Mike O' Sullivan

Apologies: Paul Snookes, Mick Wright

In attendance: No-one else in attendance

Meeting Topic: Feedback from meeting with WCC

Item	Minute recorded	Action by
1.	**Apologies of absence** Noted and recorded. **Declarations of interest:** None Chair welcomed steering group committee members. DM agreed to take the minutes.	
2.	Minutes of the meeting held on the 26th October were approved.	
3.	**Update re SWDPR/NP issues** The provisional meeting for with WCC (18/11) has been delayed and is now re-scheduled for 30/11/21. The new Environment Act 2021 will have to be taken into consideration when reviewing the WPNP and the SWDPR • 10% Biodiversity net gain condition legislation will need to be included. This will feed into the Town & Country Planning Act Mandate on all future Planning Applications. They will need to show a Biodiversity uplift and the sites managed & protected for 30 years. • Climate related policies will also affect the WPNP/SWDPR.	

	This might encourage more developers to put in Planning Applications before the deadline.	
4.	**Update from meeting with RCA** 19th Nov – meeting held at RCA Office Droitwich. CA & AT met with SG & JB. AT to seek agreement with RCA for a fixed price quote for the rest of our WPNP project. • Discussed digitising of hard copy data, tabulate it and demonstrate how we have responded to each item raised during consultation, or if we have made any changes to the policy as a result of the responses. • Update to planning advice just prior to completing the plan. • Any revisions to the plan to be done by consultant. • Formatting and Finalising of the WPNP document to be carried out by RCA in their monthly arrangement with their support provider. An agreed number of 'physical' copies will be printed and for wider distribution a summary leaflet will be produced. AT to provide quote at next WPC meeting (Dec) and will also be circulated to NPSC.	AT AT
5.	**Website** MOS reminded AT that WPNP website has not been updated for some time. It was agreed previously that the WPNP website would be merged with the WPC website. The 'timeline' needs to be updated and minutes added and a general tidy up is required. It was suggested that a divert be set up on the original WPNP website. AT asked for volunteers to form a working group – AC/ AT/ MOS agreed to assist.	AT/AC/MOS
6.	**Next Steps** It is still unknown the level of changes to the SWDPR there is likely to be and therefore unknown how that will influence the WPNP. We might have a clearer idea following the next meeting with WCC. Make a judgement of when to proceed with the WPNP once we are confident with content of the WPNP.	

7.	**Any other business** None	
7.	**Date and time of future meeting** Date for next meeting December meeting date (to be confirmed) & 25th January 2022. There being no further business the meeting closed at 8.21 p.m.	AT

(WCC) Worcester City Council (WPNP) – Warndon Parish Neighbourhood Plan
(WPC) – Warndon Parish Council (NPSC) Neighbourhood Plan Steering Committee
(GS) Greenspace (GN) Green network. BPA (Brodie Planning Associates)
(Q) - Questionnaire (BQ) Business Questionnaire
(CIL) Community Infrastructure Levy (PROW) Public Right of Way
(CB) Corin Beames (WCC) (BB) Becky Burridge (WCC)
(RCA) RCA Regeneration Ltd (SG) Sian Griffiths (RCA) (JB) Joe Bennett (RCA)
(TG) Tracy Griffiths (WCC) (AS) Alistair Scott (WCC)