WARNDON PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING COMMITTEE

Minutes of meeting held Tuesday 28th April 2020 (virtual meeting using Zoom) commencing at 7.30 p.m.

Present: Andrew Cross (PC), Roger Harris, Dawn Merriman (PC), Mike O'Sullivan, Katie Parsons, Andy Taylor (PC), Mick Wright

Apologies: Caroline Ansell, Andy Roberts (County Councillor), Paul Snookes

In attendance: Susan Howell (note-taker)

Meeting Topic: Green Space Background Paper

Item	Minute recorded	Action by
1	Apologies of absence noted and recorded. Agreed that AT would Chair the meeting as CA was unable to access the virtual meeting; AT will liaise with CA regarding her comments later. Declarations of interest: None	AT/CA
2	The minutes for January have been uploaded to the NP website, February minutes are not yet available.	MW
3	**Review of Green Space Background Paper** • Survey results – what impact has Covid-19 had on residents' perception and use of green space? There is anecdotal evidence to suggest residents value the green space more, but nothing quantifiable. It was agreed that DM would use Facebook to poll residents (question to be agreed by email) and findings would be added to the report. • It was agreed that 2.19 would be rephrased to avoid any misinterpretation about overprovision of open spaces. • It was agreed that all members of the Working Group would review the Plan and highlight any errors, omissions, and inconsistencies on a shared document, reviewing in particular: o Consistent reference to the NSPC o Complete and consistent referencing of sites and explanation of outstanding actions o Consistent naming of places o Complete and consistent reference to Great Crested Newts	DM AT ALL

	AT will include his ongoing list of errors and omissions.	
4	**Website content management** AT asked for a volunteer within the working group to maintain and update the website, notably the Timeline. MO could possibly do this. The User access and password will be managed by the Parish Council.	MO
5	There being no further business the meeting closed at 8.30 p.m. **Date and time of next meetings** Tuesday at 7.30 p.m., venue to be agreed 12th May 2020: Employment Paper 26th May 2020: Retail and Community Paper 9th June 2020: Important views 23rd June 2020: Revisit residents' survey	

(WCC) Worcester City Council (WPNP) – Warndon Parish Neighbourhood Plan (WPC) – Warndon Parish Council (NPSC) Neighbourhood Plan Steering Committee (GS) Greenspace (GN) Green network. BPA (Brodie Planning Associates) (Q) - Questionnaire (BQ) Business Questionnaire