WARNDON PARISH COUNCIL
NEIGHBOURHOOD PLAN STEERING COMMITTEE

Minutes of meeting held on Tuesday 4th August 2020 (virtual meeting using Zoom) commenced at 7.33 p.m.

Present: Caroline Ansell (Chair) Dawn Merriman (PC), Katie Parsons, Andy Roberts (County Councillor), Andy Taylor (PC), Roger Harris, Mike O'Sullivan

Apologies: Andrew Cross (PC), Mick Wright, Paul Snookes

In attendance: Becky Burridge - Brodie Planning Associates,

Meeting Topic: Green Space/ Views Assessment/ SWDPR

Item	Minute recorded	Action by
1	Apologies of absence noted and recorded. Declarations of interest: None	
2	Minutes of the meeting on 23rd June and 26th May 2020 were carried forward, to be amended and approved at the next meeting.	
3	**Matters outstanding** • Upload February minutes to WPNP website (minutes currently unavailable due to covid-19 lockdown). • Review Plan and highlight any errors, omissions, and inconsistencies on a shared document (pending shared drive) • Consider responsibility for WPNP website management and whether this can be subsumed in WPC website. • Employment Paper, First policy, Retention of Existing (and allocated) employment sites - review d) and e) wording with BPA. • Landowners to be contacted (AT to formulate letter) • Research whether further information should be included in the NP to prevent future nesting sites of seagulls on business parks. • Maps to be changed, once finalised and approved by the NPSC at a future meeting.	MW ALL AT/WPC KP AT BB BB/AT
4	BB commenced by updating the committee on the SWDPR. It has been delayed due to the Covid-19 pandemic by up to 11 months, due to consultants being furloughed and also the impact on data collection e.g. traffic and air quality modelling surveys and habitat studies. Current traffic levels have not yet reverted to normal pre-	

	pandemic levels ie no school runs/less people travelling to work. It is important that we still progress and try and get NP adopted in a timely way. There is a need to ensure that we liaise closely with Worcester City so that the Neighbourhood Plan is not out of date or superseded once the SWDPR is adopted. The policy that is most likely to be impacted is the Local Gap policy - need to continue to lobby WCC to ensure that a hook is kept in the SWDPR allowing local gap policies if the Strategic Gap is still to be removed at Warndon. At the moment the Neighbourhood Plan will be examined against the adopted SWDP and this gap policy is in general conformity, but it may not be with the emerging Plan if the Strategic Gap is removed, it will have no reference to local gaps. Further liaison with C. Beames WCC. SWDPR Revised Timescales are to be reviewed by all 3 Councils. Likely it will not be adopted until late 2022. **Views Assessment** The working group identified 11 views This was not including the conservation areas Trotshill /Warndon Ct. 8 views were carried forward, with 3 discounted Nightingale Avenue, Top of Dugdale Drive and view of the golf course from areas of the parish. The Views doc was reviewed by the committee and the following agreed **Edits:** • to change wording at New Plantation description in Appendix 2 typo • to add gaps around photos • Site 8 -to make reference to Leopard Hill (former golf course) for consistency and refer to fact it is a significant landmark and can be viewed from within and outside the parish. • to add parish boundary to map for site 8 ‘old Golf Course’. • to standardise ref to Warndon Parish Council Neighbourhood Plan Steering Committee in document • to check tables for capitals and punctuation to align • to improve content of para 1.5 for clarity • to change volunteers to committee members para 4.2 • to refer to views as Locally Important not just important throughout document. • to put a paragraph in the introduction about the structure of	BB BB BB BB AT BB BB BB BB BB BB BB BB AT

	the document in particular the appendices.	AT
	• to add a key to tables to remind what S and R mean.	BB
	• to state that tables and views are listed in no particular order.	BB
	• to provide overview map of location of all viewpoints	BB
	• to revisit maps to show more accurately the direction and expanse of views and to align colours of any green spaces.	
	• to tone down wording of fine example for site 6 appendix 4	BB
	• to align text in tables to the top to help reading	AR
	• to insert that Leopard Hill is a significant viewpoint in the city can be seen for miles from multiple views around the city not just in the parish.	BB
	Green routes for active travel policy • to send AR list for potential improvement to review and identify any that can be added to policy. NB need to ensure it is something the PC can influence.	
	• To look at comments re improvements to footpath / cycleways. (Use CIL money to make surface improvements)	BB BB
	Green Space Background paper • Bearcroft Rockery agreed to keep in. Add in recreational value. Include photo of 'how it was' and 'how it is now' following community volunteer work (if available).	
	• Land off Nunnery Way/Newtown Road committee agreed with wording.	
	• Green Space Background Paper needs updated map with 32 sites and numbers need realigning if alphabetical order to be retained.	
	• Great Crested Newts presence, to be included.	
	BB left the meeting at 9.30 p.m	
5	**Other business** AT to find out situation with grant. Review if further grant may be needed.	AT

6	**Date and time of next meetings** ***Next meeting 7.30 p.m Tuesday 25th August 2020 via Zoom*** There being no further business, the meeting closed at 9.42 p.m.	

(WCC) Worcester City Council (WPNP) – Warndon Parish Neighbourhood Plan
(WPC) – Warndon Parish Council (NPSC) Neighbourhood Plan Steering Committee
(GS) Greenspace (GN) Green network. BPA (Brodie Planning Associates)
(Q) - Questionnaire (BQ) Business Questionnaire