WARNDON PARISH COUNCIL – FINANCE COMMITTEE MEETING

Minutes of a meeting of the Finance Committee of Warndon Parish Council, held (virtually) at 7.30 p.m. on Monday 27 January 2025

Present: Cllrs L Hodgson (chair), S Forrest and D Merriman

In attendance: the Clerk

1. Apologies

   Apologies were received from Cllr Collier.

2. Declarations of Interest and consideration for requests for Councillor Dispensations in line with S33 of the Localism Act 2011

   Cllr Hodgson advised that she is a trustee of the Lyppard Hub Board.

3. To report the Minutes of the previous meeting on 11 November 2024.

   The Minutes which were previously agreed were noted and taken as read

4. To review Budget 2024-25

   4240 Environmental Warden
   The estimated outturn was raised to £21,000 – this is dependent on billing for services in the absence of appointment of a new warden.

5. To consider Budget 2025-26 and recommend to Full Council meeting on 10 February 2025.

   1076 Precept
   The precept of £118,475 calculated by City Council will increase by 2.5% to £121,436 on request.

   4330 Play Areas
   The budget was raised to £3000 – anticipated contribution to costs of replacement of play equipment (in areas normally maintained by City Council).

   4360 Benches

The budget was raised to £2000 – potential purchase of additional benches and maintenance.

4200 Estate Management (1)
The budget was set at £16,800 – grass cutting and hedge trimming maintenance

4240 Environmental Warden
The budget was raised to £39,000 – anticipating increased costs or employing a warden full-time

4400 Lyppard Grange CC
The budget for the grant was increased to £36,920 as agreed in previous discussion/agreement on grant increase.

The draft budget will be recommended to Council at the February meeting.

6. Draft Internal Auditor report and recommendations.

   The committee considered an initial draft of the internal auditor's report. The report is positive and suggested only one minor area for improvement of reporting systems. The Committee to recommend to Council that it considers the requirement for an Investment Policy and Strategy in accordance with Statutory Guidance on Local Government Investments.

7. Date of the Next Meeting: **Monday 28 April at 7.00pm**

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Signed (chair) Date