WARNDON VILLAGES PARISH COUNCIL

Minutes of a meeting of Warndon Villages Parish Council, commenced 7.00 p.m. on Monday 9 March 2026 at the Lyppard Hub

Present: Cllrs V Bayliss, K Collier, S Forrest (Chair), L Hodgson, S Hodgson, J Rudge, A Taylor

In attendance: the Clerk, Cllr S Murray (City), the Mayor Worcester Cllr Dr Matt Lamb

To receive and consider **Apologies for Absence**

Apologies were received from Cllr A Cross (City and County) and D Merriman

Declarations of Interest

There were none.

1124. **To approve the Minutes of**

(i) the meeting of the Parish Council held on 9 February 2026

Cllr Rudge proposed, seconded by Cllr Taylor that the Minutes be approved,. Council resolved to approve the Minutes.

1125. **Police Report**

(i) To receive reports and recent communications and consider if follow up action is required

There was no report.

(ii) To consider measures to reduce speeding on Warndon Villages roads: working group

Cllr Collier to schedule the next WG meeting.

1126. To receive a report from the **County Councillor**

The report was received and taken as read. Council noted that Warndon is listed in the Local Nature Recovery Strategy as an Area of Particular Importance for Biodiversity, which focuses on ancient trees and woodland. The Chair to contact Cllr Cross with reference to the necessary number of bollards due to be installed at the Ankerage Green and Trotshill Lane 'kissing gate' – the stipulated two bollards do not provide sufficient deterrent to speeding/anti-social vehicle access and possibly will restrict access

for mobility vehicles. Council commented that they would prefer there to be no political focus on items reported by the County Councillor.

1127. To receive a report from the **City Councillors**

The report was received late but taken as read. The Council Tax for 2026-27 has been agreed by City Council. There are currently two consultations running – a Consultation on Proposals for Local Government Reorganisation in Worcestershire, and a Vote on the Naming of a Park at Hawkswood Crescent/Oldbury Road.

1128. **Environmental Matters**

(i) To receive reports from Councillors

The report was received and taken as read. The parking and litter problem outside the Worcester Warriors Sixways Stadium continues to be a problem. The Chair has written to the rugby club twice already but received no response. There may be no other option but to resort to traffic enforcement to issue parking notices to deter vehicle parking.

Council agreed that the white gates should be maintained and re-painted before the new signage is installed.

(ii) To receive the VAS/SID report

The report was received and taken as read. The Westcotec unit on Hastings Drive is now back in position following maintenance. Two of the Elan City units suffer from intermittent flat batteries due to lack of sunlight to charge them up.

(iii) Apex Ponds

Council considered the latest report from the solicitor concerning aspects of the contracting procedure. No undue concerns were raised. The Clerk to respond to the solicitor and advise that Council is ready to proceed to contract.

(iv) Location of dog waste bins in the parish

A proposed new bin site at Hastings Drive is not ideal. Council to await confirmation from the parks department mowing teams to determine where the bin bases might best be located.

1129. **Communications**

(i) Communications Working Group
(ii) Facebook, Website, Newsletter

There was no report. The Chair advises that there has been an uptick in public engagement with the WVPC Facebook site.

1130. **Planning and Rights of Way Matters**

(i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses and notes from recent Planning & Rights of Way Working Group meetings

(ii) To consider the Parish Council's response to pending applications

Application no: 26/00045/CLPU
Address: 13 Hill Wood Close, Worcester, WR4 0EZ
Description: Certificate of lawful development for the proposed conversion of the garage to a utility room
Objection Y/N: No
Council Comment: Garage conversion. The new proposed use will be that of a home gym, beauty salon, utility room, playroom and it will not include general construction or erection of new walls or windows. The works carried out include insulation of the walls and room to increase the energy performance and works to be carried out during normal working hours (09:00 - 15:00). Applicant states "Turning a garage (attached or integral) into a utility room is normally classed as an internal change of use, not an extension. No increase in building footprint and no change to the building's structure"

Worcester City Council Planning determined the following decisions:

Application no: 26/00082/HP
Address: 10 Topham Avenue, Worcester, WR4 0PG
Description: Proposed conversion of integral garage, Including a single-storey extension to the front of the property
Decision: Approved

Application no: 26/00013/ADV
Address: Premier Inn Wainwright Road Worcester WR4 9FA
Description: Advertisement consent for two illuminated fascia signs
Decision: Approved

Application no: 25/01130/FUL
Address: 298 Tolladine Road Worcester WR4 9BJ
Description: Change of use of Garage (use class C3) to a Barbers (use class E).
Decision: Application withdrawn

(iii) To receive an update on the Neighbourhood Plan

The fact that green spaces and the green network in Warndon Villages parish have been accurately mapped on the online SWDPR should prove helpful to the NP going forward.

(iv) To receive an update on the Town Deal Board

There was nothing to report.

(v) To receive an update on the South Worcestershire Development Plan

The Main Modifications consultation closed on 17 February 2026 and all submissions, including WVPC's submission, forwarded to the inspectors prior to completion of their report.

(vi) Unadopted land adoption schedule

There was nothing to report.

(vii) Divorced footpaths

There was nothing to report.

(viii) ACV application

There was nothing to report.

1131. **Leisure and Community Affairs**

(i) To receive reports from Councillors, including updates on the following matters:
(a) Allotments

The water supply will be turned back on at the start of April. There are currently two vacant plots which have been offered to prospective tenants on the waiting list.

(b) Defibrillators
(i) replacement of defibrillator units

The replacement units are now installed and up and running. The Clerk to organise collection of the old units for recycling.

(ii) Benches project

There was nothing to report.

(iii) Bikeability cycle training

The current training courses have been advertised on WVPC's Facebook and on the website.

(iv) Beryl bikes

There was nothing to report.

(v) Play Streets: to consider Worcester City Council 'Enabling Outdoor Play and community Belonging' motion

Council considered Cllr Collier's proposal. It was agreed that the parish can play a vital role as community coordinator in any future roll-out of the scheme and Council considered what action it might take in promoting the scheme. Visual practical examples of the Play Street scheme in action would be helpful, and the use of green spaces within the parish could be highlighted. The issue could be raised at the next NP Steering Committee meeting and as an item at the Annual Parish Meeting in May. Cllr Collier proposed, seconded by Cllr L Hodgson that the motion be approved. Council resolved to approve the motion.

1132. **Financial Matters**

(i) To receive the Clerk's Financial reports 2025-26 YTD
- (a) Annual budget by centre
- (b) Cashbook report showing receipts and payments
- (c) Trial Balance

Council received and noted the reports.

(ii) To approve accounts for payment and receive details of cash receipts for information

Payments	**£**
UTB - service charges February 2025	7.50
Susan Carr – Clerk salary February 2026	1170.05
HMRC – Clerk PAYE January 2026	167.41
DandD Services - 365 licence + ICT support February 2026	353.77
Elan City – SID unit warranty renewal	223.10
RCA Generation – NP ongoing support	594.00
Worcester City Council – Lyppard play area equipment	2501.72
Dawn Merriman – expenses	81.80
Westcotec – VAS unit repair	120.00
Receipts	**£**
Redwood Bank - Interest February 2026	202.76
Mabbs Allotments – deposit	10.00

Council noted and approved the expenditure.

1133. To receive **reports from outside bodies**

(i) Lyppard Hub Management Board

Council received and reviewed the last quarter reports from the Management Board. The £9,472 budget deficit was noted but overall, the reports were positively received.

(ii) Worcester City Standards Committee

There was nothing to report.

(iii) CALC updates which affect the Parish Council

There were none.

1134. **Parish Name Change**

The Clerk is currently working through technical issues with the Council's IT managers, prior to instructing councillors on the process of moving over to the new 365 domain and account. This part of the process should be completed within the next 3 weeks.

1135. **Local government changes: devolution**

Councillors to raise issues with Cllrs Rudge and L Hodgson in the first instance prior to engagement in the consultation.

Cllr S Hodgson and the Chair to represent the Council on the working group for the Community Governance Review

1136. To consider: **subjects/themes for the Annual Parish Meeting**

Road Safety Data

Enabling Play Streets

Community Governance Review

Parish Warden

1137. **Councillors' Reports and Items for Future Agendas**

Footpaths / divorced footpaths
Bleed Kits

1138. **Date of the Next Meeting: Monday 13 April 2026, 7.00 pm, Lyppard Hub**

The meeting closed at 8.50pm

Signed:……. Date:…….
(Chair)