WARNDON VILLAGES PARISH COUNCIL

Minutes of a meeting of Warndon Villages Parish Council, commenced 7.00 p.m. on Monday 5 January 2026 at the Lyppard Hub

Present: Cllrs V Bayliss, S Forrest (Chair), L Hodgson, S Hodgson, D Merriman, J Rudge, A Taylor

In attendance: the Clerk. There were no members of the public present.

To receive and consider **Apologies for Absence**

Apologies were received from Cllr K Collier, A Cross (City and County), S Murray (City)

Declarations of Interest

There were none.

1094. **To approve the Minutes of**

(i) the meeting of the Parish Council held on 8 December 2025

Cllr Merriman proposed, seconded by Cllr Taylor that the Minutes be approved. Council resolved to approve the Minutes.

1095. **Police Report**

(i) To receive reports and recent communications and consider if follow up action is required

There was no report.

(ii) To consider measures to reduce speeding on Warndon Villages roads: working group

Cllr Collier to report to the February meeting.

1096. To receive a report from the **County Councillor**

Council received the report which was taken as read. There has been no follow-up on the issue of the Hindlip digester – this is not in the parish.

1097. To receive a report from the **City Councillors**

Council received the report which was taken as read. The current City budget consultation suggests that community funding budgets may be cut. The potential impact on community services and hubs is of concern. The Chair to respond to the consultation with the Parish Council's concerns.

1098. **Environmental Matters**

(i) To receive reports from Councillors

Council received the report which was taken as read. Works on the Lyppard play area are imminent. Cllr Merriman to meet the City Tree Officer at the end of the month.

(ii) To receive the VAS/SID report

Council received the report which was taken as read. Reduced daylight hours during the winter have impacted on the unit batteries and caused some outages, resulting in incorrect readings where speeding incidences are likely.

(iii) Apex Ponds

There was nothing to report. The solicitor report is pending.

(iv) Location of dog waste bins in the parish

The location of bins at Sudeley Park is an issue. Cllr Rudge has suggested to City Council Environmental Committee to relocate the bins to Hastings Drive where dog walkers are more likely to dispose of waste – no outcome as yet. If funding is not available to City Council to effect this, the Parish Council may be willing to help fund the relocation.

1099. **Communications**

(i) Communications Working Group

There was nothing to report.

(ii) Facebook, Website, Newsletter

The majority of Newsletters were delivered before Christmas. An additional short order of supplementary copies to complete the delivery is imminent. Cllr Merriman thanked the Clerk for her input into the Newsletter.

(iii) Social media

There was nothing to report.

1100. **Planning and Rights of Way Matters**

(i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses and notes from recent Planning & Rights of Way Working Group meetings
(ii) To consider the Parish Council's response to pending applications

Application no: 25/01130/FUL
Address: 298 Tolladine Road Worcester WR4 9BJ
Description: Change of use of Garage (use class C3) to a Barbers (use class E).
Objection Y/N: Yes
Council comment: Entrance off the Fairway. Parked vehicles could cause an issue at the junction although accompanying "Parking Plan" states impact is minimal. The location however is far from ideal and in a residential street, with other developments creating a cumulative impact.

Worcester City Council {Planning determined the following decisions:

Application no: 25/00957/ADV
Address: Gtech, Brindley Road, Worcester, WR4 9FB
Description: Advertisement consent for illuminated signage installed on the building fronts
Decision: Approved

Application no: 25/01034/HP
Address: 12 Bramble Gardens, Worcester, WR5 1SQ
Description: Rear single storey extension
Decision: Approved

Application no: 25/01022/NMA
Address: 12 Fowler Avenue, Worcester, WR4 0LU
Description: Non-Material Amendment to planning approval 24/00917/HP - Garage Roof Ridge shifted to the centre of the room for structural integrity, 2 No Velux roof lights, Double shutter window in first-floor bathroom
Decision: Approved

Application no: 25/00722/HP
Address: 4 Hoskyns Avenue, Worcester, WR4 0LL
Description: Conversion of existing garage and erection of a single-storey front extension linking the garage to the host dwelling.
Decision: Approved

Cllr Taylor's objections to this application were based on a misinterpretation of the documentation which failed to clarify the exact dimensions of the proposed structure. His apologies were extended to the case officer.

Application no: 25/00967/TPOA
Address: 26 Water Croft, Worcester, WR4 0HR
Description: G1 - Prune 2no Oak (outside house no 26 Water Croft) - Raise the crown to approx. 4 metres (Property side), T2 - Prune Oak (outside house no 23) - Raise the crown to approx. 2 meters, T3 - Prune Oak (outside house no 25) Clear the property by reducing the branches that encroach on the building by approx. 2-2.5 metres / Raise the crown to approx. 4 metres, T4 - Prune Oak (nr car park) - Raise the crown to approx. 4 metres
Decision: Approved

(iii) To receive an update on the Neighbourhood Plan

There was nothing to report. Further progress rests on the outcome of the SWDP consultation review.

(iv) To receive an update on the Town Deal Board

The Board did not meet.

(v) To receive an update on the South Worcestershire Development Plan

There was nothing to report.

(vi) Unadopted land adoption schedule

There was nothing to report. Both Persimmon and Taylor Wimpey have expressed desire to complete the adoptions but as yet City Council has failed to engage and bring to conclusion.

(vii) Divorced footpaths

There was nothing to report.

(viii) ACV application

There was nothing to report.

1101. **Leisure and Community Affairs**

(i) To receive reports from Councillors, including updates on the following matters:
(a) Allotments

One plot has become vacant. The Clerk is seeking to contract a new tenant.

(b) Defibrillators
(i) replacement of defibrillator units

The defibrillator units are now out of order due to nationwide shortage of supply of replacement charging units. The order for these parts is now unlikely to be filled. Council considered recommendations by two suppliers on trade-in offers for the existing units and replacement with new models. Before making a decision on purchase, the Chair and the Clerk to research the range of defibrillator models available and seek advice and recommendation from the British Heart Foundation. There are funding programmes available for local councils looking to purchase defibrillators. The Clerk to look at eligibility and funding levels for purchase.

(ii) Benches project

There was nothing to report.

(iii) Bikeability cycle training

Cllr Collier to report to the February meeting.

(iv) Beryl bikes

There was nothing to report.

1102. **Financial Matters**

(i) To receive the Clerk's Financial reports 2025-26 YTD
- (a) Annual budget by centre
- (b) Cashbook report showing receipts and payments
- (c) Trial Balance

Council noted the reports.

(ii) To approve accounts for payment and receive details of cash receipts for information

Payments	**£**
WaterPlus – water supply Mabbs Allotments	81.97
UTB - service charges November 2025	7.95
Susan Carr – Clerk salary December 2025	1170.05
HMRC – Clerk PAYE November 2025	167.41
DandD Services - 365 licence + ICT support December 2025	353.77
Michelmores - legal fees	4560.00
Sue Carr - clerk expenses – Mobile, zoom subs, stationery	86.82
Pace Print - Newsletter printing	723.00
SLCC – annual membership sub 2026	190.00
JACS Ltd – speed gate signage	366.00
Receipts	**£**
Redwood Bank - Interest – December 2025	196.22
Imperative Training – defib parts refund	738.00

Council noted and approved the expenditure.

1103. To receive **reports from outside bodies**

(i) Lyppard Hub Management Board
(a) to consider – last quarter financial reports

Council reviewed the recent reports from the Lyppard Hub and found no noticeable issues of concern.

(ii) Worcester City Standards Committee

The Chair reported on the number of recent complaints raised/upheld/not upheld which were at odds with the Nolan Principles of conduct in public office and WCC's stated intent to respond to all matters raised within 30 days. There is concern that WCC is not meeting this obligation and objective.

(iii) CALC updates which affect the Parish Council

There were none. Cllr Merriman will attend the CALC Executive meeting on 13 January.

1104. **Parish Name Change**

The Clerk reported resumed progress on the registration of the new Parish Council email accounts. It is hoped that the transfer to new accounts will be effected by the end of January. On conclusion of this move, work can commence on the remaining administration.

1105. **Local government changes: devolution**

There was mothing to report.

1106. To consider: **subjects/themes for the Annual Parish Meeting**

These will be addressed at the February meeting.

1107. **Councillors' Reports and Items for Future Agendas**

Supply and purchase of bleed kits

Nominations for community awards (BEM) in the UK honours lists.

The meeting retired to closed session at 8.30pm and resumed at 8.45pm

1108. **Date of the Next Meeting: Monday 9 February 2026, 7.00 pm, Lyppard Hub**

The meeting closed at 8.47pm.

Signed: …… Date:……
(Chair)