WARNDON VILLAGES PARISH COUNCIL

You are duly summoned to attend the Annual meeting of Warndon Villages Parish Council, commencing at 7.00 p.m. on Monday 11 May 2026 at the Lyppard Hub

Clerk: Dr Susan Carr
clerk@warndonvillagesparishcouncil.gov.uk **T: 07743 623543**

AGENDA

Election of Chair and signing the Declaration of Acceptance of Office

Election of Vice-Chair and signing the Declaration of Acceptance of Office

1. To receive and consider **Apologies for Absence**

2. **Declarations of Interest**

Councillors are reminded of the need to update their **Register of Interests**

(i) To declare any **Disclosable Pecuniary Interests** in items on the Agenda and their nature
(ii) To declare any **Other Disclosable Interests** in items on the Agenda and their nature
(iii) To consider written requests from Councillors for the Council to grant a **Dispensation (S33 of the Localism Act 2011)**

Councillors who have declared a 'Disclosable Pecuniary Interest', or an 'Other Disclosable Interest' which falls within the terms of paragraph 12(1) Other Disclosable Interests b) of the Code of Conduct, must leave the room for the relevant items unless a dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the Councillor committing a criminal offence.

THE MEETING MAY BE SUSPENDED AT THIS POINT TO ALLOW MEMBERS OF THE PUBLIC TO ADDRESS THE PARISH COUNCIL

3. **To approve the Minutes of**

(i) the meeting of the Parish Council held on 13 April 2026

4. **Police Report**

(i) To receive reports and recent communications and consider if follow up action is required
(ii) To consider measures to reduce speeding on Warndon Villages roads: working group

5. To receive a report from the **County Councillor**

6. To receive a report from the **City Councillors**

7. **Environmental Matters**

(i) To receive reports from Councillors
(ii) To receive the VAS/SID report
(iii) Apex Ponds
(iv) Location of dog waste bins in the parish
(v) Play areas

8. **Communications**

(i) Communications Working Group
(ii) Facebook, Website, Newsletter

9. **Planning and Rights of Way Matters**

(i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses and notes from recent Planning & Rights of Way Working Group meetings
(ii) To consider the Parish Council's response to pending applications
(iii) To receive an update on the Neighbourhood Plan
(iv) To receive an update on the Town Deal Board
(v) To receive an update on the South Worcestershire Development Plan
(vi) Unadopted land adoption schedule
(vii) Divorced footpaths
(viii) ACV application

The Meeting may be suspended at this point for a comfort break

10. **Leisure and Community Affairs**

(i) To receive reports from Councillors, including updates on the following matters:
    (a) Allotments
    (b) Defibrillators
(ii) Bleed kits
(iii) Benches project
(iv) Bikeability cycle training

11. **Financial Matters**

(i) To receive the Clerk's Financial reports 2026-27 YTD
    (a) Annual budget by centre
    (b) Cashbook report showing receipts and payments

(c) Trial Balance

(ii) To approve accounts for payment and receive details of cash receipts for information
(iii) To review the Council's expenditure incurred under s.137 of the Local Government Act 1972
(iv) To accept the internal auditor's report 2025-26
(v) To approve the Annual Governance and Accountability Return (AGAR) 2026 for submission to external audit
(vi) To review arrangements for insurance cover in respect of all insurable risks to 31st May 2027, with AJG Community Schemes (Hiscox) arranged by Gallacher Insurance Brokers
(vii) To review the Council's and/or staff subscriptions to other bodies

12. To receive **reports from outside bodies**

(i) Lyppard Hub Management Board
(ii) Worcester City Standards Committee
(iii) CALC updates which affect the Parish Council

13. To **review and adopt**

(i) Standing orders
(ii) Code of Conduct
(iii) Complaints Procedure
(iv) FOI and Data Protection Policy
(v) Council procedure for inspecting fixed assets
(vi) Financial Regulations, including inventory of assets

14. To **review Terms of reference Committees and Working Groups**

(i) Environment Committee
(ii) Finance Committee
(iii) Planning and ROW Committee
(iv) Speed Safety WG
(v) Staffing Committee
(vi) Urgent Business Committee

15. To **appoint individual Councillors to roles and responsibilities**

16. To **appoint Councillors to represent the Parish Council at meetings with outside Bodies**.

17. **Parish Name Change**

18. **Local government changes: devolution**

(i) Community governance review

19. **Councillors' Reports and Items for Future Agendas**

20. **Date of the Next Meeting: Wednesday 13 May 2026, 7.00 pm, Lyppard Hub**



Dr S Carr Clerk and RFO