WARNDON VILLAGES PARISH COUNCIL

Minutes of a meeting of Warndon Villages Parish Council, commenced 7.00 p.m.
on Monday 8 June 2026 at the Lyppard Hub

Present: Cllrs V Bayliss, K Collier, S Forrest (Chair), L Hodgson, S Hodgson, D Merriman, A Taylor

In attendance: the Clerk, PCSO Dan Savidge. There were no members of the public present.

Apologies for Absence

Apologies were received from Cllrs J Rudge, S Murray (City), A Cross (City and County)

Declarations of Interest

There were none.

1171. **To approve the Minutes of**

(i) the meeting of the Parish Council held on 11 May 2026

The Minutes were subject to late edits. To be signed off at the next Council meeting.

1172. **Police Report**

(i) To receive reports and recent communications and consider if follow up action is required

PCSO Dan Savidge addressed the meeting. There are now five members of the SNT who will be monitoring the Villages. The main issues to be addressed are illegal parking, shoplifting at local Tesco and Morrisons branches, drug use, and speeding. In efforts to monitor the latter the SNT may deploy a mobile speed camera. Council suggested that the three Drives (Hastings, Plantation and Dugdale) would be pertinent locations. The Clerk to re-establish contact with the SNT and forward local collected speed data from the Council's SID units.

(ii) To consider measures to reduce speeding on Warndon Villages roads: working group

Cllr Collier to renew efforts to convene the WG.

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1173. To receive a report from the **County Councillor**

The report was received and taken as read. Council raised concerns with the unusually large gap between the bollards at Hastings Drive would not be sufficient to stop a small car. The Chair to take this matter up with the County Councillor.

1174. To receive a report from the **City Councillors**

No report was received.

1175. **Environmental Matters**

(i) To receive reports from Councillors

The report was received and taken as read.

(ii) To receive the VAS/SID report

The report was received and taken as read. There has been a general increase in speeding incidences during May. The Plantation Drive SID display is not working properly.

(iii) Apex Ponds

Council's solicitor is awaiting confirmation of the approval of the Deed of Covenant and provision of the necessary Land Registry form by the Overage Beneficiaries solicitor.

(iv) Location of dog waste bins in the parish

There was nothing to report.

(v) Play areas

Commencement of work on the play equipment at the Lyppard Hub was scheduled from 1 June 2026.There has been no progress on the re-siting of the goal post removed from Bodiam play area. Cllr Rudge to discuss with Worcester City Council.

1177. **Communications**

(i) Communications Working Group

Cllrs Collier and L Hodgson apologised for missing the WG meeting on 1 June. Cllr Merriman and the Clerk discussed items for inclusion in the next Newsletter and outlined production and delivery schedules.

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(ii) Facebook, Website, Newsletter

There was nothing to report.

1176. **Planning and Rights of Way Matters**

(i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses and notes from recent Planning & Rights of Way Working Group meetings
(ii) To consider the Parish Council's response to pending applications

Application no: 26/00451/HP
Address: 8 Watchetts Green, Worcester, WR4 0RT
Description: Proposed single storey rear extension
Objection Y/N: No
Council Comment: The proposal replaces an existing extension, approximately doubling its size, creating a study and utility room.

Application no: 26/00417/TPOA
Address: Tolladine Woods, Woodgreen Drive, Worcester
Description: Fell four Common Ash trees; pollard one Common Ash to a height of 8 metres; and reduce the main stem over the carriageway on one Common Ash by 8–10 metres.
Objection Y/N: No
Council Comment: Application from The Worcester City Council Tree Officer. Tree is not diseased but requires maintenance.

Application no: 26/00416/TPOA
Address: Land adjacent to Nightingale Avenue, Worcester
Description: Ash - 3 metre reduction
Objection Y/N: No
Council Comment: Application from The Worcester City Council Tree Officer. Ash dieback programme.

Application no: 26/00384/NMA
Address: The Fairway, Worcester, WR4 9UH
Description: Revised parking layout, Relocation of a lamp post, Amendment to footpath alignment, Correction of cycle store drawings (based on measured survey), Updated landscaping plan
Objection Y/N: No
Council Comment: Way overdue. This should not have dragged on for so long.

Worcester City Council Planning determined the following decisions:

Application no: 26/00257/FUL
Address: The Barn Owl, Berkeley Way, Worcester, WR4 9UP
Description: Proposed installation of roof-mounted solar photovoltaic (PV) panels to the existing public house buildings

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Decision: Approved

Application no: 26/00222/DOC
Address: Premier Inn, Wainwright Road, Worcester, WR4 9FA
Description: Approval of details reserved by condition 9 (Archaeology) of planning permission 24/00902/FUL.
Decision: Approved

Application no: 26/00273/NMA
Address: Premier Inn, Wainwright Road, Worcester, WR4 9FA
Description: Non material amendment to planning permission 24/00902/FUL. Amendment relates to the approved plans stated in condition 2.
Decision: Approved

(iii) To receive an update on the Neighbourhood Plan

There was nothing to report.

(iv) To receive an update on the Town Deal Board

The next meeting is scheduled for 25 June 2026.

(v) To receive an update on the South Worcestershire Development Plan

There was nothing to report.

(vi) Unadopted land adoption schedule

There was nothing to report.

(vii) Divorced footpaths

There was nothing to report.

(viii) ACV application

There was nothing to report.

1177. **Leisure and Community Affairs**

(i) To receive reports from Councillors, including updates on the following matters:
(a) Allotments

Issues with the standpipes have now been resolved. The lock on the main site gate has gone missing and possible break-in with minor vandalism was reported on one of the plots.

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(b) Defibrillators

All defibrillator units are operational. There was a call-out to the unit on Haines Road, but the unit was not deployed.

(ii) Bleed kits

There was nothing to report.

(iii) Benches project

Cllr Merriman is compiling a schedule and plan of parish benches to be shared with the Clerk. The Parish Warden will henceforth check all benches on a monthly basis and report any maintenance issues.

(iv) Bikeability cycle training

There was nothing to report.

1178. **Financial Matters**

(i) To receive the Clerk's Financial reports 2026-27 YTD
- (a) Annual budget by centre
- (b) Cashbook report showing receipts and payments
- (c) Trial Balance

The reports were received and noted.

(ii) To approve accounts for payment and receive details of cash receipts for information

Payments	**£**
WaterPlus – Mabbs Allotments water	8.58
WaterPlus – Mabbs Allotments water	70.78
UTB - service charges May 2026	16.30
Susan Carr – Clerk salary May 2026	1170.05
HMRC – Clerk PAYE April 2026	167.41
DandD Services - 365 licence + ICT support May 2026	353.77
Rialtas – year end 2026 accts closedown	777.60
Cllr S Forrest – Mabbs Allotments lock purchase	22.97
Parish Council Websites – domain registration 2026-27	284.40
Lyppard Hub – 2026-27 support grant	37,658.00
DKE Audit Services – PC audit fee	280.80
Gallacher – insurance 2026-27	1088.29
Wicksteed – bench kits	1504.04
Elgar Services Ltd – Mabbs Allotments plumbing	78.00

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Receipts	**£**
Redwood Bank - Interest May 2026	207.98
Worcester City Council – precept instalment	3041.00
Mabbs Allotments – rents + deposits	162.64

Council noted and approved the expenditure.

1179. To receive **reports from outside bodies**

(i) Lyppard Hub Management Board

The Board met a week earlier. There is concern about the future level of the City Council grant funding.

(ii) Worcester City Standards Committee

There was nothing to report.

(iii) CALC updates which affect the Parish Council

There were none.

1180. To **review and adopt**

(i) Communications Policy
(ii) EDI Policy
(iii) Grants Policy
(iv) Meetings and Participation Policy
(v) Memorial Bench Policy
(vi) Publications Policy

Council resolved to renew all the policies.

1181. **Parish Name Change**

All but one councillor have now completed the move to the new gov.uk domain. The Clerk to commence work on the banking arrangements shortly.

1182. **Lyppard Hub Summer Fair**

There will be two displays – 'What has your Council done for you?' and a poster on the second phase of the Community Governance Review. Council to conduct its own survey among parish residents. A working group to convene to compose the survey.

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1183. **Local government changes: devolution**

(i) Community governance review

It has so far been difficult to identify a standard set-up among city, town, and parish councils. The underlying message emerging is that people wish to have a local voice. It was agreed that the City Council would need to make a case to shut down the Parish Council. Councillors to place notices in prominent public spaces/newspapers/website to invite residents to complete the City Council CGR survey. Residents will be encouraged to voice their opinion at the Lyppard Summer Fair. The Clerk to publish the Council's position on the CGR via the website with a letter to residents, and flyers will be distributed to residents in the Villages.

1184. **Councillors' Reports and Items for Future Agendas**

Improve engagement with residents – communication methods.
Noticeboards in the Parish.

1185. **Date of the Next Meeting: Monday 6 July 2026, 7.00 pm, Lyppard Hub**

The meeting closed at 9.10pm.

Signed:…… Date:……..

(Chair)

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