WARNDON VILLAGES PARISH COUNCIL

Minutes of a meeting of Warndon Villages Parish Council, commenced 7.00 p.m. on Monday 6 July 2026 at the Lyppard Hub

Present: Cllrs, V Bayliss, S Forrest (Chair), D Merriman, J Rudge, A Taylor

In attendance: the Clerk, Cllr A Cross (City and County), Warwick Neale (City Council), PCSO Dan Savidge, one member of the public

To receive and consider **Apologies for Absence**

Apologies were received from Cllrs K Collier, L Hodgson, S Hodgson, S Murray (City)

Declarations of Interest

There were none.

1186. **To approve the Minutes of**

(i) the Annual meeting of the Parish Council held on 11 May 2026

Cllr Merriman proposed, seconded by Cllr Taylor that the Minutes be approved. Council resolved to approve the Minutes.

(ii) the meeting of the Parish Council held on 8 June 2026

Cllr Merriman proposed, seconded by Cllr Taylor that the Minutes be approved. Council resolved to approve the Minutes.

1187. **Police Report**

(i) To receive reports and recent communications and consider if follow up action is required

PCSO Savidge advised that there has been no response to date to a request to the Road Safety Team to access a mobile speed gun. Currently there is no provision for use of the equipment on minor Warndon Villages roads. PCSO Savidge to liaise with the Chair with details of contacts within the RST for the Chair to follow up. Warndon PCSOs are now able to conduct plain clothes operations (mostly tracking illegal e-scooter use, drugs offences) and will be conducting more visible beat patrols.

(ii) To consider measures to reduce speeding on Warndon Villages roads: working group

The Chair to liaise with Cllr Collier over convening the working group.

1188. To receive a report from the **County Councillor**

Council received the report which was noted and taken as read. Council agreed that the reports contained news and information pertinent to the wider Worcester residents but requested whether the County Councillor could provide news/information more pertinent to the Warndon Villages when available. Council thanked the County Councillor for addressing the shrub overgrowth maintenance around the Tesco site.

1189. To receive a report from the **City Councillors**

There was no report.

1190. **Environmental Matters**

(i) To receive reports from Councillors

Council received the report which was noted and taken as read. Cllr Merriman to look into work on the path next to Harlech Close to address flood prevention. Flowerbed planting will be extended subject to available funding.

(ii) To receive the VAS/SID report

Council received the report which was noted and taken as read.

(iii) Apex Ponds

The solicitor is still waiting for confirmation of the approval of the Deed of Covenant and provision of the necessary Land Registry form by the Overage Beneficiaries solicitor.

(iv) Location of dog waste bins in the parish

The bin on Hastings Drive has now been moved off the path onto a plinth and is no longer an obstruction.

(v) Play areas

Cllr Merrian to ascertain if works to the Lyppard Hub play area have been completed.

(vi) Bulb planting

Cllr Merriman is looking into the provision of additional native daffodil bulb planting in the Autumn to provide spring colour and nectar for insects. Many villages in Worcestershire have a display of daffodils in the spring and is liaising with Warwick Neale over likely sites in the Parish. Council agreed that it would support the initiative with a maximum budget of £400 from the current year budget.

(vii) White gates

Residents have asked why there is only one set of white speed gates in the Villages which are the only visible sign that drivers have when coming off rural roads onto urban roads.

1191. **Communications**

(i) Communications Working Group

There was nothing to report.

(ii) Facebook, Website, Newsletter

There has been a near 40% increase in traffic on the Facebook site in the light of recent postings on Community Governance Review. The CGR review notice was posted on the website. The Newsletter is currently being compiled.

1192. **Planning and Rights of Way Matters**

(i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses and notes from recent Planning & Rights of Way Working Group meetings
(ii) To consider the Parish Council's response to pending applications

Application no: 26/00565/CLPU
Address: 22 Bolton Avenue, Worcester, WR4 0ST
Description: Proposed single storey rear extension
Objection Y/N: No
Council comment: Reconfigures downstairs to create a study at the front and a family dining room within the extension.

Application no: 26/00534/HP
Address: 7 Threshfield Drive Worcester WR4 0BQ
Description: Single storey rear extension
Objection Y/N: No
Council comment: Creates a larger kitchen/diner and games room.

Worcester City Council Planning determined the following decisions:

Application no: 26/00417/TPO
Address: Tolladine Woods, Woodgreen Drive, Worcester
Description: Fell four Common Ash trees; pollard one Common Ash to a height of 8 metres; and reduce the main stem over the carriageway on one Common Ash by 8–10 metres
Decision: Approved

Application no: 26/00416/TPOA
Address: Land adjacent to Nightingale Avenue, Worcester
Description: Ash - 3 metre reduction
Decision: Approved

(iii) To receive an update on the Neighbourhood Plan

There was nothing to report.

(iv) To receive an update on the Town Deal Board

Council received and noted the update which was taken as read. It provided only comment in 2025 – can Cllr Hodgson provide comment for 2026.

(v) To receive an update on the South Worcestershire Development Plan

Council retired to closed session to discuss the issue of the unresolved 1988 s52 Berkeley Way landscape obligation. Cllr Taylor proposed, seconded by Cllr Forrest that WVPC would submit a letter to the External Auditor, Worcester City Council outlining WCC Governance Concerns (Planning Permission P15P0013 with this case. Council resolved that the letter now be submitted.

(vi) Unadopted land adoption schedule

There was nothing to report.

(vii) Divorced footpaths

There was nothing to report.

(viii) ACV application

There was nothing to report.

(ix) Active Travel Routes: bollards on Old Tolladine Way

Council to invite the Highways Officer to address the September Council meeting and clarify the siting rules on bollards. Failing arranging a visit to the Parish Council then a daytime meeting to be arranged.

1193. **Leisure and Community Affairs**

(i) To receive reports from Councillors, including updates on the following matters:
(a) Allotments

Council received the report which was noted and taken as read. Following requests by residents Council to hire a skip for site clearance in September. The Chair to notify plotholders on this and other site business shortly.

(b) Defibrillators

The unit on Haines Avenue has been accessed again. Cllr Bayliss to check on deployment (or not).

(ii) Bleed kits

Council considered the Chair's report on potential provision of bleed kits in the parish. Unit costs, legal permissions, and installation sites at the Lyppard Hub and Tesco adjacent to existing defibrillator units were discussed. As no firm consensus was reached, the Chair will approach the West Midlands Ambulance Service for advice on the viability of kit provision in the Villages.

(iii) Benches project

There was nothing to report.

(iv) Bikeability cycle training

There was nothing to report.

1194. **Financial Matters**

(i) To receive the Clerk's Financial reports 2026-27 YTD
(a) Annual budget by centre
(b) Cashbook report showing receipts and payments
(c) Trial Balance

The reports were received and noted.

(ii) To approve accounts for payment and receive details of cash receipts for information

Payments	**£**
UTB - service charges June 2026	10.15
Susan Carr – Clerk salary June 2026	1,170.05
HMRC – Clerk PAYE May 2026	167.41
DandD Services - 365 licence + ICT support June 2026	353.77

DandD Services – domain change remote installation	1,170.00
Pace Printing – CGR flyers	114.00
Lyppard Hub – Summer Fete sponsorship	2,500.00
Susan Carr – expenses (Zoom subs, Clerk mobile, postage)	56.88

Receipts	**£**
Redwood Bank - Interest June 2026	300.86
Mabbs Allotments – rents + deposits	106.00
Waterplus – credit balance refund	112.87
HMRC Revenue & Customs – VAT refund	12,867.22

Council noted and approved the expenditure.

1195. To receive **reports from outside bodies**

(i) Lyppard Hub Management Board

There was nothing to report.

(ii) Worcester City Standards Committee

There was nothing to report.

(iii) CALC updates which affect the Parish Council

Council to consider the Community Mapping initiative at a later date in conjunction with resident engagement.

13. To **review and adopt**

(i) Investment Policy
(ii) IT Policy

This item was deferred to the September Council Meeting.

1196. **Parish Name Change**

All councillors have now completed the move to the new gov.uk domain. The Clerk to commence work on the banking arrangements.

1197. **Lyppard Hub Summer Fair**

Council agreed the theme of this year's WVPC stall at the Fair 'What has your Parish Council ever Done for You?' Council to highlight work on greenspaces, environment, the service of the Parish

Warden, acquisition of Apex Ponds. Residents will be invited to answer four questions related to the City Council CGR and the future of the Parish Council. The results of the survey to be communicated in a report.

1198. **Local government changes: devolution**

(i) Community governance review

Worcester City Council held a briefing on 2 July and will report on 14 July on the outcome of the CGR. Views of residents and WVPC will be considered.

1199**.** To consider: **Improvement of engagement with residents**

(i) Communication methods
(ii) Noticeboards in the Parish

Council agreed generally that the Parish Council needs to attract a younger generation of councillors. A working group will be convened to consider a 3 – 5-year Parish Plan in conjunction with communication with residents.

1200. **Councillors' Reports and Items for Future Agendas**

Parish Plan working group.

Council retired to closed session at 8.30pm.

The meeting re-opened at 8.55pm

1201. **Date of the Next Meeting: Monday 7 September 2026, 7.00 pm, Lyppard Hub**

The meeting closed at 8.56pm

Signed:…… Date:……

(Chair)